



CHECKLIST FOR PROGRAM STUDENTS (EU)

BEFORE ARRIVAL AT PLACE OF STUDY

HOORAY. THE APPROVAL FOR YOUR STUDENT RESIDENCE HAS ARRIVED. NOW THE LAST FORMALITIES BEFORE YOUR STAY ABROAD HAVE TO BE CLARIFIED.

- Transfer reservation fee of 700,00 € to STUDIARENDEENWERK
- Print out the rental agreement, sign it and send it by post to STUDIARENDEENWERK
- Send the SEPA Direct Debit Mandate to STUDIARENDEENWERK*
- Make an appointment to move in with your property manager 14 days before arrival
- Sign up for health insurance abroad
- Apply for a foreign BAföG grant or apply for a scholarship, if applicable
- Pack your suitcase! Bed linen, towels, cooking utensils, medicine, etc.
*If this procedure is not supported by your bank, you must open an account after your arrival in Germany and transfer the first rent together with the reservation fee to us in advance.

AFTER ARRIVAL AT THE PLACE OF STUDY

HAD A GOOD JOURNEY? NOW YOU JUST HAVE TO GET SOME THINGS DONE. AFTER THAT YOU CAN FINALLY CONCENTRATE ON YOUR STUDIES AND YOUR TIME IN THE RUHR AREA.

- Enrolment at the university
- Send certificate of enrolment to STUDIARENDEENWERK
- Apply for student ID
- Register your place of residence with the city citizens' office within seven days.
- Register with license fee collection service: www.rundfunkbeitrag.de
- Attend information and welcome events
- Get to know the tutors' programme of the STUDIARENDEENWERKS:
www.stw-edu.de/en/tutoring-program
- If applicable, search for a part-time job: www.stw-edu.de/jobbing

If you have any further questions, please do not hesitate to contact your responsible advisor: www.stw-edu.de/en/contact